

IMAM POSITION DESCRIPTION

Position Summary: Provide Islamic religious guidance, practices, and leadership to the Muslim community of Masjid Omar Ibn-Elkhattab, in Columbus, Ohio according to the teachings of the Holy Quran and the Sunnah of Prophet Mohammad (peace and blessings be upon him); establish and promote educational and extracurricular programs for adults and youth; lead the establishment of a unified Muslim community welcoming to all Muslims from different backgrounds and cultures; engage with the larger community to promote friendship and understanding between Muslims and non-Muslims in the community. The Imam reports to the Board of Directors through the Director of Islamic Affairs

Required Qualifications:

- A degree in Islamic Studies or related field from an accredited educational institution.
- Memorize the entire Quran.
- Fluency in English and Arabic (Spoken and written).
- Comprehensive knowledge of Islamic Shariah.
- Experience as an Imam.
- Ability to interact with and relate to youth.
- Ability to work with people of different cultures and backgrounds.
- Ability to teach.
- Demonstrated experience in conflict prevention and resolution.
- Demonstrated experience in Islamic family and youth counseling.
- Has a dynamic personality and is a motivational speaker.
- Experience in speaking with Non-Muslims about Islam.

Essential Responsibilities: The Imam is expected to:

- Give the Khutbah and lead prayer for Jumu'ah and Eid Prayers.
- Provide funeral services and guidance.
- Conduct matrimonial services.
- Offer Islamic family and youth counseling and guidance as needed.
- Provide Hadith studies, Seerah and Fiqh lessons, and other Islamic topics to increase knowledge and provide for spiritual growth of community members
- Participate in the community activities that further good interfaith and public relations for Islam and Muslims.
- Develop and implement educational and extracurricular programs for the youth.
- Work with Board of Directors on annual fundraising programs for the community as needed.
- Plan Imam's activities and provide to the Board of Directors through the Director of Islamic Affairs.
- Provide consultation to the Board of Directors on religious matters, community issues, and Mosque activities as requested.

General Responsibilities:

- Work approximately 40 hours per week.
- Maintain regular and convenient office hours at the Mosque for community members to seek religious counsel and guidance.
- Interact with all persons and organizations, Muslim and Non-Muslim, in a manner that reflects positively on the Mosque.
- Continually strive and conduct oneself in ways that foster unity and a sense of inclusion among all community members, and promote broad participation in Islamic and community activities.
- Lead by example to prevent discrimination on any basis including but not limited to school of thought, gender, race, nationality, ethnic origin, citizenship, political affiliation, or economic status.
- Conduct oneself in a manner that is respectful of the history and diversity of the Muslim community.